



# **FORWARD PLAN**

**27 June 2016 - 30 October 2016**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
Tel No. 01904 551031**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Education, Children and Young People

**Meeting Date:** 30/06/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Music Hub and York Arts Education Service

**Description:** Purpose of Report: This report concerns the future of York Music Hub and York Arts Education Service.

The Executive Member is asked to:

- agree new partnership arrangements for the York Music Hub
- give in-principle agreement to a new delivery model for York Arts Education Service.

Due to the Executive Member's holiday commitments this item has been deferred to 30 June 2016.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Education, Children and Young People

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Charlie Croft, Assistant Director Communities and Culture  
charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Reinstatement of Coppergate Traffic Restrictions - Approval to Advertise

**Description:** Purpose of Report: To present proposals for the reinstatement of the Coppergate traffic restrictions including potential alterations to the Traffic Regulation Order, details of the proposed signage and consultation arrangements.

Executive will be asked to consider approval to consult on the Traffic Regulation Order and signage.

**Wards Affected:** Guildhall Ward

**Report Writer:** Tony Clarke                      **Deadline for Report:** 16/06/16

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tony Clarke  
tony.clarke@york.gov.uk

### Implications

**Level of Risk:**                                      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Please contact report author for further details.

### Consultees:

**Background Documents:** Reinstatement of Coppergate Traffic Restrictions - Approval to Advertise

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/07/16



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Council-Owned Companies

**Description:** Purpose of Report: As the Council develops proposals to deliver its budget over the coming years, it is considering opportunities presented by trading some of its activities through external trading companies. This report sets out proposals to create a governance structure to oversee the activity of its current and future external bodies in which the Council has a commercial interest.

The Executive is asked to agree the recommendations as outlined in the report.

**Wards Affected:** All Wards

**Report Writer:** Steve Stewart      **Deadline for Report:** 20/06/16

**Lead Member:** Executive Member for Finance & Performance

**Lead Director:** Chief Executive

**Contact Details:** Steve Stewart, Acting Chief Executive  
steve.stewart@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** Council-Owned Companies

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** The Private Sector Housing Strategy

**Description:** Purpose of Report: This strategy sets out how the council and its partners will work to help improve the condition and management of owner occupied and privately rented homes in York.

Members are asked to approve the strategy and the supporting action plan.

Due to delays in receiving the refreshed evidence base, this report will now be considered by the Executive on 30 June 2016. This will give time to assimilate the findings, refresh the strategy with help of the steering group, and undertake consultation.

This report has been called in for pre-decision scrutiny.

This report will be considered by the Corporate and Scrutiny Management Policy and Scrutiny Committee on 7 March prior to consideration by the Executive on 30 June 2016.

Due to the Government consultation on extending Houses in Multiple Occupation (HMO) licensing to smaller HMO's this report will now be considered by the Corporate and Scrutiny Management Policy and Scrutiny (Calling In) Committee on 9 May 2016 prior to consideration by the Executive on 30 June 2016.

**Wards Affected:** All Wards

**Report Writer:** Ruth Abbott **Deadline for Report:** 16/06/16

**Lead Member:** Executive Leader (incorporating Housing & Safer Neighbourhoods)

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Ruth Abbott

### Implications

**Level of Risk:** **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author

**Process:** Consultation with landlords and letting agents, tenants and other interested parties.

**Consultees:**

**Background Documents:** The Private Sector Housing Strategy

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Capital Programme Outturn

**Description:** Purpose of Report: To provide Members with the outturn position on the capital programme.

Members are asked to note the outturn and recommend to full Council any changes as appropriate.

This item has been brought forward for consideration at the June Executive meeting as the information will be available earlier than anticipated.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 20/06/16

**Lead Member:** Executive Member for Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell  
debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Outturn

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** 2015/16 Finance and Performance Outturn

**Description:** Purpose of Report: To provide Members with the year end position on both finance and performance.

Members are asked to note the outturn.

This item has been brought forward for consideration at the June Executive meeting as the information will be available earlier than anticipated.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 20/06/16

**Lead Member:** Executive Member for Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell  
debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** 2015/16 Finance and performance outturn

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/07/16



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Financial Strategy Update

**Description:** Purpose of Report: The report provides an update on the Financial Strategy and seeks approval of the Efficiency Plan in line with Government policy

Members are asked to note the issues and recommend to Council approval of the Financial Strategy and Efficiency Plan.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 16/06/16

**Lead Member:** Executive Member for Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell  
debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Financial Strategy Update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Annual Report & Review of Prudential Indicators 2015/16

**Description:** Purpose of Report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

Due to an administrative inputting error this item should be considered by Executive on 14 July 2016 and not 11 February 2016.

This item has been brought forward for consideration at the June Executive meeting as the information will be available earlier than anticipated.

**Wards Affected:** All Wards

**Report Writer:** Ian Floyd  
**Lead Member:** Executive Member for Finance & Performance  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Ian Floyd, Director of Customer and Business Support Services  
ian.floyd@york.gov.uk

**Deadline for Report:** 20/06/16

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Treasury Management Annual Report & Review of Prudential Indicators 2015/16

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** City of York Local Plan – Preferred Sites Consultation

**Description:** Purpose of Report: To update Members on Local Plan progress including details of further technical work to underpin a revised portfolio of sites for consultation in Summer 2016 along with an updated timetable for progressing the Local Plan to Submission and Examination.

Members to agree a way forward.

**Wards Affected:** All Wards

**Report Writer:** Martin Grainger      **Deadline for Report:** 16/06/16  
**Lead Member:** Councillor Chris Steward, Councillor Keith Aspden  
**Lead Director:** Director of City & Environmental Services  
**Contact Details:** Martin Grainger, Principal Development Officer Forward Planning  
martin.grainger@york.gov.uk

### Implications

**Level of Risk:**      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Please contact the report author for further details.

### Consultees:

**Background Documents:** City of York Local Plan – Preferred Sites Consultation

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Organisation Review for the Senior Management Arrangements

**Description:** Purpose of Report: To provide options on the proposed structure of the senior management team of City of York Council.

Members are being asked to review and approve the proposed new organisation structure for the Council's senior management team.

**Wards Affected:** All Wards

**Report Writer:** Mark Bennett **Deadline for Report:** 20/06/16

**Lead Member:** Executive Leader (incorporating Housing & Safer Neighbourhoods)

**Lead Director:** Chief Executive

**Contact Details:** Steve Stewart, Acting Chief Executive

steve.stewart@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:** Organisation Review for the Senior Management Arrangements

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 30/06/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Delivery of Reductions to the Subsidised Bus Service Budget

**Description:** Purpose of Report: To provide feedback on the outcome of public consultation on proposed changes to the subsidised bus service budget.

Executive are asked to give consideration to the local bus services which will be withdrawn, reduced or amended to delivery the required budget savings agreed at Full Council in February 2016.

This item was originally scheduled for consideration on 19 May but this meeting has been rescheduled to 2 June to align with the pre-scrutiny process.

The item has been called in for pre-decision scrutiny and will be considered by the Economic Development and Transport Policy and Scrutiny (Pre Decision Calling In) Committee on 18 May prior to a decision being taken by the Executive Member for Transport and Planning on 2 June.

To ensure that the comments and recommendations made at the Economic Development & Transport Policy & Scrutiny Committee meeting on 18<sup>th</sup> May are given due consideration as part of the decision making process the Executive Member will now consider this item at his Decision Session on 9 June 2016.

In accordance with the recommendation of the pre-decision scrutiny committee meeting on 18 May, this decision will now be taken by Executive on 30 June 2016.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Andrew Bradley, Principal Transport Planner, City Strategy

andrew.bradley@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Public consultation on proposed changes is scheduled for the period 11 April - 6 May 2016. For full details please contact the report author.

**Consultees:**

**Background Documents:****Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/07/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance & Performance

**Meeting Date:** 11/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Applications for Community Right to Bid under the Localism Act 2011

**Description:** Purpose of Report: To present applications to list The Minster Inn Public House and Jubilee Hotel, as assets of community value.

The Executive Member is asked to decide whether the above properties should be added to the list of assets of community value.

**Wards Affected:** Guildhall Ward; Holgate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance & Performance

**Lead Director:**

Director of Customer & Business Support Services

**Contact Details:**

Tim Bradley

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/08/16



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance & Performance

**Meeting Date:** 11/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Applications for Community Right to Bid under the Localism Act 2011

**Description:** Purpose of Report: To presents applications to list The Wenlock Arms Public House, White Rose House, Costcutter Shop, Wheldrake, and Wheldrake Woods, as assets of community value.

The Executive Member is asked to decide whether the above properties should be added to the list of assets of community value.

**Wards Affected:** Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance & Performance

**Lead Director:**

Director of Customer & Business Support Services

**Contact Details:**

Tim Bradley

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Definitive Map Modification Order: to add a footpath, Hoisty Field, Fulford

**Description:** Purpose of Report: To determine whether the authority should make an order to add a claimed route to the definitive map and statement.

The Executive Member is asked to consider the recommendations within the report.

**Wards Affected:** Fulford and Heslington Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Joanne Coote  
joanne.coote@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Consultation Sent to statutory consultees in February 2015.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City and Environmental Services Capital Programme - 2016/17 Consolidated Report

**Description:** Purpose of Report - To inform the Executive Member of the inclusion of carry over budgets from 2015/16 into the 2016/17 capital programme, and amendments to scheme allocations where required to reflect latest cost estimates and scheme progress.

The Executive Member is asked to approve the carryover schemes and funding from the 2015/16 capital programme, and amend the current budget for the 2016/17 City and Environmental Services Capital Programme.

This report will be considered by the Executive Member at his July decision session. It was originally entered for the June meeting due to an administrative error.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Tony Clarke

tony.clarke@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of Objection received to the Proposed Amendment to the Residents' Priority Parking Area R46: Lawrence Street

**Description:** Purpose of Report: To consider the objection received to the proposed amendment to the Residents' Priority Parking Area R46: Lawrence Street.

The Executive Member is asked to consider the objection and implement the scheme as advertised.

**Wards Affected:** Fishergate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Sue Gill

sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Bishopthorpe Road near Campleshon Road Junction – Petition for a Safer Pedestrian Crossing Point

**Description:** Purpose of Report: To notify the Executive Member of a petition received and the work currently in progress to address the issues raised. Crossing improvements at this location are being investigated as a School Safety scheme in this year's Transport Capital Programme.

The Executive Member is asked to note the petition and officer recommendations.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Louise Robinson  
louise.robinson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 14/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update to the Strategic Cycle Route Network Evaluation and Prioritisation Methodology

**Description:** Purpose of Report: To update the Executive Member on proposed enhancements to the current methodology used for evaluating and prioritising the strategic cycle route network. The updated methodology will be used to identify the schemes to be investigated and delivered as part of the Transport Capital Programme.

The Executive Member is asked to note the content of the report and agree the recommendations.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Andy Vose

andy.vose@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/07/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** The Guildhall – Detailed Designs and Business Case

**Description:** Purpose of Report: To present Members with the detailed design, project costs and lease /financing proposals to secure the future of complex, through the delivery of a scheme of refurbishment and part redevelopment of Guildhall complex. This will facilitate ongoing council use as agreed, the creation of a business club and serviced office venue and associated cafe / restaurant units.

Members will be asked to approve the proposals, submission of planning and listed building consent applications and the proposed financing arrangements necessary to deliver the scheme.

This report will be considered by Corporate and Scrutiny Management Policy and Scrutiny Committee on 13 June at the request of Group Leaders prior to its consideration by Executive on 14 July.

**Wards Affected:** Guildhall Ward

**Report Writer:** Tracey Carter, **Deadline for Report:** 04/07/16  
David Warburton

**Lead Member:** Executive Member for Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Tracey Carter, Assistant Director-Finance, Asset Management and Procurement, David Warburton  
tracey.carter@york.gov.uk, david.warburton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than

£100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Residents Festival 30/31 Jan 2016.  
Planning / Conservation / Historic England pre-application advice J  
– July 2016  
Conservation Area Advisory Panel presentation 7 June  
Public exhibition / consultation 8/9/10 June  
CSMC pre-decision scrutiny 13 June

**Consultees:**

**Background Documents:** The Guildhall – Detailed Designs and Business Case

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/08/16



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/07/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Proposals for Children's Centre and City Centre Youth Offer Provision

**Description:** Purpose of Report: This paper is a response to the decisions made at an Executive Meeting on 17 March 2016. Members were asked to agree the following:

- a. endorse the implementation of new place-based prevention and early intervention services within Local Area Teams
- b. agree to a public consultation and further paper on the delivery of the children's centres as part of the new operating model
- c. agree to receive a further paper addressing finalised proposals on revising the city wide and city centre youth offer as part of the new operating model

The report will outline the public response to the Children's Centre consultation and identify proposals for both the delivery of services at an early years level, as well as intended plans for the delivery of services from current children's services locations. It will outline preferred options for this and how this will then be implemented as part of the Local Area Teams approach which was endorsed at the March meeting.

The city wide youth offer will be identified to the Executive with specific detail around how the city centre offer will look.

The paper agreed by Executive in March set out the following as key features of the new offer:

- identifying the best delivery vehicle for the counselling service
- early identification, tracking and response to older young people within the Local Area Team model, for proactive engagement within their communities
- a potential shared approach to city centre drop-in access

Members will be asked to:

- approve proposals to review the delivery of children's centre services in line with the Local Area Team approach.
- endorse the plans for the city wide youth offer and redesign of the city centre youth offer within this.

**Wards Affected:** All Wards

**Report Writer:** Angela Crossland,  
Niall McVicar

**Deadline for Report:** 04/07/16

**Lead Member:** Executive Member for Education, Children and Young People  
**Lead Director:** Director of Children's Services, Education and Skills  
**Contact Details:** Niall McVicar, Angela Crossland

niall.mcvicar@york.gov.uk, angela.crossland@york.gov.uk

## Implications

### Level of Risk:

### Reason Key:

A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

### Process:

The paper will include specific public consultation on reviewing the use of children's centre services. The approach has been to take views on 3 key proposals within this:

- ensuring support for all families
- do more when families need more
- make the best use of our buildings and staff

The consultation has been delivered in a variety of ways to residents, families and practitioners across the city. An online survey is in process as well as one to one support for more targeted families to contribute where needed. Various forums with children's centre customers and partners will also be included.

The consultation itself has been designed in conjunction with children's centre staff and current centre users.

A consultation on city centre access to support was completed in Autumn 2015 and was included within the Executive meeting in

March 2016. Elements of this will again be referred to. Work has also been undertaken with Castlegate and Connexions staff, and partners involved in city centre offers to young adults and older young people.

As the wider Local Area Team model progresses, a series of staff and partner engagement communications and sessions have been undertaken to ensure ongoing dialogues as the model develops.

To date consultees have included:

- Children's Centre service users
- whole city population
- young people accessing Castlegate
- CYC staff (with a focus on CSES and CANS)
- partner agencies

**Consultees:**

**Background Documents:** Proposals for Children's Centre and City Centre Youth Offer Provision

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/07/16

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** An Update of the Older Persons' Accommodation Programme

**Description:** Purpose of Report: To provide the Executive with an update on the Older Persons' Accommodation Programme.

Members consent is required to:

1. Move forward with plans for the re-development of the Lowfields school site, beginning with public engagement regarding use and design.
2. Consult on the closure of a further Older Persons' Home in the autumn of 2016 and one in the first half of 2017, following the Moving Homes Safely Protocol.
3. Open negotiations to purchase land adjacent to Haxby Hall in order to facilitate the examination of options for its future.

Due to an administrative inputting error this item should be considered by Executive on 14 July 2016 and not 30 June 2016.

**Wards Affected:** All Wards

**Report Writer:** Tracey Carter, Roy Wallington **Deadline for Report:** 30/06/16

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Adult Social Care (Acting), Director of Customer & Business Support Services

**Contact Details:** Tracey Carter, Assistant Director-Finance, Asset Management and Procurement, Roy Wallington

tracey.carter@york.gov.uk, roy.wallington@york.gov.uk

### Implications

**Level of Risk:** **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Appropriate consultation will be undertaken:

- with the community surrounding Lowfields and other relevant stakeholders
- with the residents, family and staff of the care home which will be the subject of consultation on closure
- with the neighbours, residents and staff at Haxby Hall as well as other stakeholders, on the uses of the site and how the space can

be best utilised as part of the future plans for Haxby Hall.

**Consultees:**

**Background Documents:** An Update of the Older Persons' Accommodation Programme

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/07/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** York Central

**Description:** Purpose of Report: To feedback on the outcome of the public consultation 'York Central - Seeking your views to guide development'; provide information on the York Central Community Forum; and provide a general update on progress with the project.

Members are asked to note the consultation results, agree the make up of the Community Forum and note progress on project delivery.

**Wards Affected:** Holgate Ward; Micklegate Ward

**Report Writer:** Tracey Carter  
**Lead Member:** Executive Member for Economic Development and Community Engagement (Deputy Leader), Executive Member for Transport and Planning

**Deadline for Report:** 04/07/16

**Lead Director:** Director of City & Environmental Services  
**Contact Details:** Tracey Carter, Assistant Director-Finance, Asset Management and Procurement  
tracey.carter@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Local Plan Working Group – meeting to be agreed  
Specialist Implications Officer(s)  
Financial – Patrick Looker, Finance Manager Tel. 551207  
Legal – Andrew Docherty AD Governance and ICT Tel. 551004  
HR – Mark Bennett, Head of HR, Tel. 554418

**Consultees:**

**Background Documents:** York Central

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/07/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Children and Young People in Care: York's New Strategy 2016-2020

**Description:** Purpose of Report: Children and young people in care are a priority group for the Council and its partners. This paper introduces the new Children in Care Strategy 2016-20 and seeks Council endorsement of the strategy which has been developed on the basis of consultation and input from children and young people in care, council colleagues and multi-agency partners.

The Executive will be asked to

- recommend Council endorsement of the Children in Care Strategy 2016 – 2020.
- recommend Council note the introduction of new strategic partnership arrangements and strengthened leadership to ensure the progress and delivery of the strategy.

Due to the volume of items to be considered at the June Executive, this issue has been slipped to the 14 July Executive.

**Wards Affected:** All Wards

**Report Writer:** Judy Kent                      **Deadline for Report:** 04/07/16  
**Lead Member:** Executive Member for Education, Children and Young People  
**Lead Director:** Director of Children's Services, Education and Skills  
**Contact Details:** Judy Kent, Children's Trust Unit Manager, ACE  
judy.kent@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Extensive consultation underpinned the development of the strategy, ensuring that children in care and care experienced children and young people were fully involved in its development, along with a wide range of colleagues in different roles across council services and partner organisations. Drafts were tabled for feedback at key forums including the Corporate Parenting Board and the YorOK Board.

Consultees: children and young people in care, council colleagues, colleagues from partner agencies, York Area Foster

Care Association, YorOK Board, Corporate Parenting Board, Multi  
Agency Looked after Children Partnership

**Consultees:**

**Background Documents:** Children and Young People in Care: York's New Strategy  
2016-2020

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/08/16



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/07/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Proposed Re-investment of Capital Receipt Entitlement from Historic Transfer of site of Archbishop of York Junior School, Bishopthorpe

**Description:** Purpose of Report: To present a report on the options for the use of a capital receipt due to the Council from the sale by the York Diocesan Board of Finance of part of the former Archbishop of York Junior School in Bishopthorpe

Members are asked to consider using this capital receipt to invest in the building on the remainder of the former school site which is currently occupied by Bish St Kids Out of School Club to ensure it's future viability for both the Club and as a community resource.

This item has been withdrawn, pending receipt of further information.

**Wards Affected:** Bishopthorpe Ward

**Report Writer:** Jake Wood                      **Deadline for Report:** 04/07/16  
**Lead Member:** Executive Member for Education, Children and Young People  
**Lead Director:** Director of Children's Services, Education and Skills  
**Contact Details:** Jake Wood, Policy Officer  
jake.wood@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** York                      Diocesan                      Board                      of                      Finance  
Capital and Asset Board

### Consultees:

**Background Documents:** Proposed re-investment of capital receipt entitlement from historic transfer of site of Archbishop of York Junior School, Bishopthorpe

### Call-In

If this item is called-in, it will be considered by the                      01/08/16  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/07/16

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** The City Vision and Council Plan – A Framework for Delivery

**Description:** Purpose of Report: To present a Vision for the City arising from the implementation of the Council Plan priorities.

Members are asked to seek approval for a performance and reporting framework that will ensure that plans for delivery are produced, managed, measured, challenged where appropriate, and progress reported.

**Wards Affected:** All Wards

**Report Writer:** Pauline Stuchfield, **Deadline for Report:** 30/06/16  
David Walmsley

**Lead Member:** Executive Member for Finance & Performance, Executive Leader (incorporating Housing & Safer Neighbourhoods), Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** David Walmsley, Programme Director, Business Consolidation, Pauline Stuchfield, Assistant Director Customers and People  
david.walmsley@york.gov.uk, pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:** **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Council Plan priorities were subject to public consultation during summer 2015, and feedback was incorporated into the final plan.

### Consultees:

**Background Documents:** The City Vision and Council Plan – A Framework for Delivery

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 14/07/16

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Thinking & Acting Differently – A Response to the Peer Review 2016

**Description:** Purpose of Report: To present a number of policies/activities for approval which were already under development to support the Council in meeting Council Plan priorities but also offer a specific response to the findings from the recent report from LGA Peers. Those already under development were, for example, the People Plan and Media Strategy together with other actions reported separately (see Vision/Council Plan/Performance Framework report). An update on all actions contained in the Peer Review Action Plan will be provided along with proposals for ongoing monitoring arrangements.

Members are asked to consider the contents of the report and approve policy documents contained therein.

**Wards Affected:** All Wards

**Report Writer:** Pauline Stuchfield  
**Lead Member:** Executive Member for Finance & Performance, Executive Leader (incorporating Housing & Safer Neighbourhoods), Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Deadline for Report:** 30/06/16

**Lead Director:** Deputy Chief Executive

**Contact Details:** Pauline Stuchfield, Assistant Director Customers and People  
pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:** **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Council Plan priorities were subject to public consultation during summer 2015, and feedback was incorporated into the final plan. The LGA Peers met with a range of stakeholders including partners, residents, officers and members during the Peer Review process.

### Consultees:

**Background Documents:** Thinking & Acting Differently – A Response to the Peer Review 2016

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Housing & Safer Neighbourhoods)

**Meeting Date:** 18/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Homeless Review 2015 - 2016

**Description:** Purpose of Report: The report presents the achievements and trends in homeless services in 2015-16

The Executive Member is asked to agree the priorities for 2016-17.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Leader (incorporating Housing & Safer Neighbourhoods)

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Becky Ward, Service Manager  
becky.ward@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 22/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Legal Actions - 1 October 2015 to 31 March 2016

**Description:** To present the Executive Members with the results of legal actions (prosecutions, cautions and fixed penalties) undertaken by:-

- Public Protection (Environmental Health, Trading Standards and licensing)
- Regional Scambuster Team and National Trading Standards eCrime Centre,
- Housing Services

The Executive Members are asked to approve this report as a review of formal enforcement activity undertaken by the aforementioned services.

The decision crosses several portfolio areas but with Cllr Ayre as the main decision maker. The decision will therefore be taken by the Executive Member for Culture Leisure and Tourism (Cllr Ayre) in consultation with the Executive Member for Housing and Safer Neighbourhoods (Leader) (Cllr Carr) and the Executive Member for Environment (Cllr Waller).

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment, Executive Leader (incorporating Housing & Safer Neighbourhoods), Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Matthew Boxall  
matthew.boxall@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact the report author

**Process:** Contact report author.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

01/08/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 22/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Future Direction for Physical Activity and Sport

**Description:** Purpose of Report: To describe the proposals for ensuring the legacy of initiatives funded by external Sport England grant funding when the grant ends and the priorities for York in response to the recently published government strategy for physical activity and sport.

The Executive Member is asked to:

- Note the proposals for ensuring the legacy of Sport England funding in York
- Approve the priorities for York in response to new government strategy for physical activity and sport
- Support the ongoing operation of the sports facilities at Burnholme community campus during the redevelopment period

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Public Health

**Contact Details:** Vicky Japes

vicky.japes@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Proposals have been discussed with staff, the CCG, CVS and internal partners.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/08/16



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Adult Social Care and Health

**Meeting Date:** 25/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Sensory Impairment Service Provision in York - Future Options

**Description:** Purpose of Report: City of York Council (CYC) needs to make a decision regarding the future direction shape and scope of its sensory provision. Moving forwards there are various options for the design and delivery of services for people with sensory impairments. The strengths and disadvantages of each are considered in detail in the report, along with recommended option.

The Executive Member is asked to consider the options available in the report, and the implications of the Sensory Review, particularly in respect of current sensory service provision (i.e. ASC's non compliance with the Care Act 2014).

This report will now be considered by the Executive Member on 25 July as there has been an extension to the customer consultation timeframe.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Adult Social Care (Acting)

**Contact Details:** Adam Gray, Senior Partnership Support Officer (VCS)  
adam.gray@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** A consultation exercise has taken place with users of sensory service provision provided directly, or commissioned by CYC.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/2016

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Adult Social Care and Health

**Meeting Date:** 25/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Genito Urinary Medicine (GUM) – Cross Charging

**Description:** Purpose of Report: This report outlines the revised approach to cross charging for Genito-Urinary Medicine. Cross charging relates to sexual health services provided by out of area providers to City of York residents. Cross charging guidance suggests that it is for local determination how these arrangements work and solutions that meet the needs of local areas and local populations should be in place.

The Executive Member is asked to agree to support the approach adopted by the Yorkshire and Humber Sexual Health Commissioners network.

To give more time for consideration of any legal and financial implications arising from the report, this item has been deferred to 27 June Decision Session for Executive Member for Adult Social Care and Health.

This report will now be considered by the Executive Member on 25 July 2016 to allow for further discussion with the Vale of York Clinical Commissioning Group regarding integrated sexual health provision.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Adult Social Care and Health

**Lead Director:**

Director of Public Health

**Contact Details:**

Sharon Stoltz, Director of Public Health, Philippa Press

sharon.stoltz@york.gov.uk, philippa.press@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

In August 2013 the Department of Health issued Guidance for Local Authorities 'Sexual Health Services: Principles for Cross Charging' to 'provide further information and recommend key principles for local authorities and their advisers to consider.'

In 2013 members of the regional Yorkshire and Humber Sexual Health Commissioning Forum had contacted the Department of Health to request further clarity relating to cross charging. The Department of Health responded to say that they had no plans to issue further guidance and that authorities should find local solutions.

At a Regional Sexual Health Commissioners meeting all regional commissioners agreed to adopt a region wide approach to cross charging as this will encourage a consistent, equitable, fair and transparent approach to cross-charging and billing for out of area service users from both a commissioning and provider perspective.

The Association of Directors of Public Health for Yorkshire and Humber agreed that all Local Authorities in the region will adopt the following principles:

1. Authorities will only pay for invoices for GUM activity within the national tariff cost envelope (the tariff currently in force is the 2014/15 tariff)
2. Authorities will not reimburse invoices for contraception activity
3. Authorities will not pay charges for market forces factor (MFF)
4. Before making payment invoices and supporting data will clearly provide all the required information.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Adult Social Care and Health

**Meeting Date:** 25/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Development of the Yor-Wellbeing Service

**Description:** Purpose of Report: To describe the proposals for the development of the Yor-Wellbeing Service ensuring the legacy of physical activity and sport, Health, Exercise, Activity and Lifestyle (HEAL), stop smoking service continues and the development of the service to include NHS Health Checks and capacity building for professionals and communities.

The Executive Member is asked to:

- Note the proposals for the development of the Yor-Wellbeing Service.
- Agree the priorities for the Yor-Wellbeing Service in response government policy and the new operating model of the local authority.
- Support the ongoing operation of community asset based approaches to develop individual and community resilience.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Adult Social Care and Health

**Lead Director:**

Director of Public Health

**Contact Details:**

Marion Gibbon

marion.gibbon@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Proposals have been discussed with staff, the CCG, CVS and internal partners.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Adult Social Care and Health

**Meeting Date:** 25/07/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Stop Smoking Support and the provision of Pharmacotherapy's

**Description:** Purpose of Report: To present two options to providing free Nicotine Replacement Therapy (NRT) . Option one is to provide this to pregnant women for a total of 12 weeks. Option two is to provide free NRT to pregnant women for 12 weeks (as option one) and to provide free NRT to those individuals who are seriously financially disadvantaged for the first 2 weeks of their supported quit attempt.

The Executive Member is asked to support and agree to option two detailed in the attached paper.

All people receiving free NRT will be supported in their attempt to stop smoking by the Smoking Advisers employed by City of York Council

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Adult Social Care and Health

**Lead Director:**

Director of Public Health

**Contact Details:**

Philippa Press

philippa.press@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

This report and the options contained within it have been developed as a result of the reduction in Public Health funding available and the requirement to offer a more targeted service aimed at those in most need. The two smoking advisers who TUPE'd into CYC on 1 April 2016, Community midwives and the CCG have all be part of the decision making process.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Meeting Date:** 02/08/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Community Led Local Development

**Description:** Purpose of Report: This report will provide an update on progress towards the production of a Local Development Strategy in relation to submission of the next stage of the 4Community Growth York Community Led Local Development Project.

The Executive Member will be asked to:

- Recognise and endorse 4CommunityGrowthYork's Local Development Strategy developed in conjunction with the Local Action Group

**Wards Affected:** Clifton Ward; Guildhall Ward; Heworth Ward; Hull Road Ward; Westfield Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Keith Aspden

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Mora Scaife

mora.scaife@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Contact the report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 11/08/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Pedestrian Crossing Request Evaluation and Prioritisation Methodology

**Description:** Purpose of Report: To agree a methodology for evaluating and prioritising the list of pedestrian crossing improvement requests. The subsequent prioritised list will then be used to influence which sites are investigated, and implemented as appropriate, from future years' Transport Capital Programmes.

The Executive Member is asked to agree the recommendation as outlined in the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Andy Vose  
andy.vose@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 11/08/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Safe Routes To School – The Village / Sheriff Hutton Rd, Strensall

**Description:** Purpose of Report: To report back the findings of a feasibility study into pedestrian safety at the junction of The Village and Sheriff Hutton Rd, Strensall. The report will also detail the results of consultation based on the recommendation of providing a vehicle activated sign on Sheriff Hutton Road.

The Executive Member is asked to consider the officer recommendations.

**Wards Affected:** Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Ben Potter  
ben.potter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 11/08/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of objection received to amend the Traffic Regulation Order in respect of an amendment to the R16: St Benedict's Road Residents' Priority Parking Zone

**Description:** Purpose of Report: To consider the objection received to amend the Traffic Regulation Order in respect of an amendment to the R16: St Benedict's Road Residents' Priority Parking Zone.

The Executive Member is asked to consider whether to uphold, amend or over-rule the objection and proceed with the implementation of the order.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Sue Gill  
sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/08/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q1 Finance & Performance Monitor

**Description:** Purpose of Report: To provide Members with an update on finance and performance information.

Members are asked to note the issues.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 15/08/16

**Lead Member:** Executive Member for Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell  
debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q1 Finance & Performance Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/08/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q1 Capital Programme Monitor

**Description:** Purpose of Report: To provide Members with an update on the capital programme.

Members are asked to note the issues and recommend to full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 15/08/16

**Lead Member:** Executive Member for Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services  
emma.audrain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q1 Capital Programme Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/08/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Local Area Coordination in York

**Description:** Purpose of Report: To present an overview of progress to develop a model of Local Area Coordination in York, following the award of LGA funding.

Members are asked to note the progress made and approve the progression to the next stage of development, including the recruitment of Local Area Coordinators.

**Wards Affected:** All Wards

**Report Writer:** Will Boardman **Deadline for Report:** 15/08/16

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Adult Social Care (Acting)

**Contact Details:** Will Boardman  
will.boardman@york.gov.uk

### Implications

**Level of Risk:** **Reason Key:**

**Making Representations:** Contact report author

**Process:** The Local Area Coordination approach is one of co-design with the local communities and partners. Over the initial stages of development, partners have been consulted through workshops to map out the range of existing provision in the area, and to develop the links between services, communities and individuals.

**Consultees:**

**Background Documents:** Local Area Coordination in York

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/08/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Alcohol and Illicit Drug Treatment Service Re-commissioning

**Description:** Purpose of Report: This report outlines the proposed re-commissioning and procurement of adult alcohol and illicit drug treatment services. Members are asked to: a) agree the proposal to re-procure adult alcohol and illicit drug treatment. b) agree the methodology for the re-procurement.

This report will now be considered at 14 July Executive meeting in order to allow for further consideration of the financial implications.

This report has now been deferred to the Executive meeting on 25 August to allow officers further time to look at the financial implications and to provide further time to make a decision on future provision of services for young people

**Wards Affected:** All Wards

**Report Writer:** Leigh Bell  
**Lead Member:** Councillor Carol Runciman  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Leigh Bell  
leigh.bell@york.gov.uk

**Deadline for Report:** 15/08/16

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan

area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** The Health and Social Care Act (2012) outlined new statutory responsibilities to local authorities (LA) for the health of their populations. From the 1st April 2013 City of York Council assumed key responsibilities across the three domains of public health – health improvement, health protection and healthcare. Some elements of the treatment of problematic alcohol and drug users at this time became the responsibility of City of York Council. In York this responsibility is managed within the public health team governed by the Director of Public Health. The key elements of responsibility are set out in the government's alcohol and drug strategies and within the statutory responsibilities of the public health provision within local authorities. Some elements of the provision of alcohol and illicit drug treatment are statutory, alongside the required outcome set out in PHOF2.15. This requires local authorities to report on their achievement of providing services which enable customers to sustain abstinence from substance misuse post treatment..

The service provision of alcohol and illicit drug treatment is subject to regular consultation in a variety of ways. For the purposes of re-commissioning the following has taken place:

1. A time limited alcohol and Illicit drugs commission steering group formulated. This includes key partners and provides a forum for ongoing consultation leading up to procurement.
2. Service recipients and their families have been given opportunities to formally engage with the PH commissioning group.
3. Previous service recipients have been consulted in a series of forum events across the year.
4. Clinical practitioners have been engaged through the CCG
5. Partners and co-commissioners such as the OPCC and CCG have been formally engaged in a series of meetings to explore opportunities and thoughts on the format for re-commissioning.
6. Industry experts were consulted formally to assess the potential model for re-commissioning
7. Academic specialists were consulted and key academic research was searched to inform thinking.
8. Academic evaluation took place to inform the evaluation of the

current models and to highlight areas of improvement.

**Consultees:**

**Background Documents:** Alcohol and Illicit drug treatment service re-commissioning

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/2016

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 05/09/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Air Quality Update and Annual Status Report

**Description:** Purpose of Report: To provide an update on air quality in the city and progress made with implementation of Air Quality Action Plan 3 (AQAP3), following the submission of the Annual Status Report (ASR) to DEFRA. The report is provided for information only.

From June 2016, Government is introducing an ASR for local authorities in England. The key functions of the ASR are to provide a public-facing summary of the local air quality situation and the main air quality improvement measures being taken. The ASR also includes a technical report with more detailed information as well as monitoring/modelling of key pollutants.

The Executive Member is asked to note the contents of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Mike Southcombe

mike.southcombe@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:**

In line with schedule 11 of the Environment Act, Local Authorities are required to consult with the following bodies regarding any 'air quality review':

- the Secretary of State;
- the appropriate new Agency;
- in England and Wales, the highway authority for any highway in the area to which the review or, as the case may be, the action plan or revision relates;
- every local authority whose area is contiguous to the authority's area;
- any county council in England whose area consists of or includes the whole or any part of the authority's area;
- any National Park authority for a National Park whose area consists of or includes the whole or any part of the authority's



area;

- such public authorities exercising functions in, or in the vicinity of, the authority's area as the authority may consider appropriate;
- such bodies appearing to the authority to be representative of persons with business interests in the area to which the review or action plan in question relates as the authority may consider appropriate;
- such other bodies or persons as the authority considers appropriate.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

17/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 21/10/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Improving York's Parks and Gardens

**Description:** Purpose of Report: This report provides an overview of work to improve York's parks and gardens. It covers:

- The work of the Council's Environmental Community Officers in supporting community schemes
- Use of the £50k fund to support local environmental projects approved in May 2016
- Progress with the allocation of Section 106 funds following the introduction of new monitoring arrangements for Open Space Section 106 Funds in January 2016

The Executive Member will be asked to approve the plans and agree updated priorities for future use of funding.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Dave Meigh

dave.meigh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16